|  |  |
| --- | --- |
|  | Professional Historians Australia Inc[www.historians.org.au](http://www.historians.org.au) |

**Application for Membership of an Australian Professional Historians Association**

To apply for the accreditation necessary for membership of an Australian Professional Historians Association (PHA), email or post this form and your supporting documentation to the PHA you wish to join. If you are recognised by the profession as an historian but do not hold tertiary qualifications identified in the [*National Standard for the Accreditation of Professional Historians in Australia*](http://www.historians.org.au/acpha/bm~doc/standardprofessional-historians-25.8.06.pdf) you should contact the PHA you wish to join and inquire about your eligibility to submit an Extraordinary Application.

### **CHECKLIST** (applicant to complete). Documents are available on the Membership page of [www.historians.org.au](http://www.historians.org.au). I have:

🞏 read PHA By-Law No. 1 and the PHA Code of Ethics

🞏 checked PHA National Standard and Checklist for the PHA Accreditation Categories for appropriate level/s of accreditation

🞏 indicated the level of accreditation for which I am applying

🞏 emailed/attached [*strike out one*] copies of relevant academic transcript/s, evidence of work experience, and any additional information required by the PHA

🞏 emailed/attached [*strike out one*] two references

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

# Applicant: Tick preferred address & phone numbers for contact

### Name (incl. preferred title)

### Business name (if registered)

### 🞏 Work address

### 🞏 Work telephone­ ( ) 🞏 Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 🞏 Home address

### 🞏 Home telephone (­­­ ) 🞏 Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### 🞏 E-mail

**Level of accreditation applied for**\* (tick)**:**

🞏 Professional Historian 🞏 Professional Historian (Associate) 🞏 Graduate Historian

\* PHAs reserve the right to determine level of accreditation

🞏 Historical Researcher [only available in PHA (SA) and (WA)]

### Are you a PHA member wishing to upgrade, or have you previously applied for or held membership of an Australian PHA? Yes/No

If yes, please provide details:

# Educational Qualifications:

1. List your tertiary qualifications in or allied to the discipline of history. Refer to By-Law 1 for detailed requirements.

|  |  |  |
| --- | --- | --- |
| **Year** | **Degree** | **Institution** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Attach your academic transcript which identifies the required minimum history-related study and/or research undertaken, levels and grades awarded.

# Professional Experience:

Depending on academic qualifications, professional experience may also be required for accreditation. If required, for each criterion below, outline how you meet the minimum requirement giving dates or duration, client, employer or commissioning body, project or publication titles. You may be required to submit copies/evidence of your work. A CV or résumé (maximum 3 pages) may be attached, setting out the length and nature of your experience. Refer to the National Standard and Checklist for the PHA Accreditation Categories for further details, noting that, depending on the level of membership, you should only detail professional experience of up to 2 years.

 Criterion A: Well-developed knowledge of historical sources and research methods

Criterion B: Experience in undertaking independent historical research or under limited supervision

Criterion C: Proven skills and experience in analysing and interpreting research material

Criterion D: Proven skills and experience in preparing written material of a high standard

# Referees:

It is the applicant's responsibility to attach (by email or post) two written references from historians who are PHA members (or other referees approved by the PHA) indicating that you have demonstrated the required level of competence as an historian.

### Name (incl. title) \_\_\_\_\_\_\_ Position or affiliation

### Address

### Telephone ( ) E-mail ­­­­­­­­­­­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###

### Name (incl. title) \_\_\_\_\_\_ Position or affiliation

### Address

### Telephone ( ) E-mail ­­­­­­­­­­­­­­­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Acknowledgment and Undertaking:

I have read PHA *By-Law No. 1* (Professional Historians Association Membership) and the PHA *Code of Ethics*. I understand that my application will be assessed against the criteria listed in By-Law 1.

I agree to support the objects of the PHA to which I am applying and to be bound by its rules, regulations, by-laws and Code of Ethics.

I acknowledge that any certificate issued in respect of my accreditation by a PHA remains at all times the property of that PHA and, in the event of my membership terminating, I undertake not to display or cite that certificate as a credential.

I acknowledge that my application is subject to determination by the PHA, which also reserves the right to determine my category of membership.

I am aware that I may appeal to Professional Historians Australia if I am not satisfied with the outcome of my membership application.

Signature Date

For information on membership activities, fees and benefits, contact or go to the website of the PHA you wish to join. Payment should not be made until your application has been determined.

**E-mail or post to relevant State/Territory Association:**

*You should receive an acknowledgment. If you do not, please contact the PHA.*

|  |  |
| --- | --- |
| Professional Historians Association (NSW) Inc.,GPO Box 2437, SYDNEY, NSW 2001 | phanswmembershipofficer@gmail.com |
| Professional Historians Association (NT) Inc.,PO Box U517, Charles Darwin University, NT 0815 | ntresearchservices@yahoo.com.au |
| Professional Historians Association (Qld) Inc. PO Box 4054, ST LUCIA SOUTH, QLD 4067 | membership@qldhistorians.org.au |
| Professional Historians Association (SA) Inc.,PO Box 3345, Rundle Mall, ADELAIDE, SA 5000 | LAbellhome@gmail.com |
| Professional Historians Association (Tas) Inc.,9 Utiekah Drive, TAROONA, TAS 7053 | Marian.Walker@utas.edu.au |
| Professional Historians Association (Vic) Inc.,PO Box 1223, CARLTON, VIC 3053 | mail@phavic.org.au |
| Professional Historians Association (WA) Inc.,PO Box 8381, Perth Business Centre, PERTH, WA 6849 | info@professionalhistorianswa.org.au |

*PHAs aim to finalise membership applications with 6 weeks of receiving all required information.*