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|  | Professional Historians Australia Inc[www.historians.org.au](http://www.historians.org.au) |

**Application for Membership of an Australian Professional Historians Association**

To apply for the accreditation necessary for membership of an Australian Professional Historians Association (PHA), email or post this form and your supporting documentation to the PHA you wish to join, **unless you are applying for membership in** **Victoria or Tasmania**. If you are seeking membership of PHA (Victoria and Tasmania) apply online at <https://phavic.wildapricot.org>

 If you are recognised by the profession as an historian but do not hold tertiary qualifications identified in the [*National Standard for the Accreditation of Professional Historians in Australia*](http://www.historians.org.au/acpha/bm~doc/standardprofessional-historians-25.8.06.pdf) you should contact the PHA you wish to join and inquire about your eligibility to submit an Extraordinary Application.

### **CHECKLIST** (applicant to complete). Documents are available on the Membership page of [www.historians.org.au](http://www.historians.org.au). I have:

🞏 read PHA By-Law No. 1 and the PHA Code of Ethics

🞏 checked PHA National Standard and Checklist for the PHA Accreditation Categories for appropriate level/s of accreditation

🞏 indicated the level of accreditation for which I am applying

🞏 emailed/attached [*strike out one*] copies of relevant academic transcript/s, evidence of work experience, and any additional information required by the PHA

🞏 supplied the contact details of two referees (preferably PHA members) who are familiar with the applicant’s work in the field of history.

# Applicant details: Tick preferred address & phone numbers for contact

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|  | Name (incl. preferred title)  |  |
|  | Business name (if registered) |  |
|  | Work address |  |
|  | Work telephone |  |
|  | Mobile |  |
|  | Home address |  |
|  | Email address |  |

**Level of accreditation applied for**\* (tick)**:**

🞏 Professional Historian 🞏 Professional Historian (Associate) 🞏 Graduate Historian

\* PHAs reserve the right to determine level of accreditation

### Are you a PHA member wishing to upgrade, or have you previously applied for or held membership of an Australian PHA? Yes/No

### If yes, please provide details:

# Educational Qualifications:

1. List your tertiary qualifications in or allied to the discipline of history. Refer to By-Law 1 for detailed requirements.

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| **Year** | **Degree** | **Institution** |
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1. Attach an academic transcript which identifies the required minimum history-related study and/or research undertaken, levels and grades awarded.

# Professional Experience:

Depending on academic qualifications, professional experience may also be required for accreditation. If required, for each criterion below, outline how you meet the minimum requirement giving dates or duration, client, employer or commissioning body, project or publication titles. A CV or résumé may be attached, setting out the length and nature of your experience. Refer to the National Standard and Checklist for the PHA accreditation categories for further details, noting that, depending on the level of membership, you should only detail professional experience of up to 2 years.

 Criterion A: Well-developed knowledge of historical sources and research methods

Criterion B: Experience in undertaking independent historical research or under limited supervision

Criterion C: Proven skills and experience in analysing and interpreting research material

Criterion D: Proven skills and experience in preparing written material of a high standard

# Referees:

Please download the referee form, fill out section A, and forward to your to referees to complete. Preferably, they will be PHA members, but other historians, of recognised standing, may be approved by PHA. Contact your state or territory PHA if you require clarification regarding approved referees.

# Acknowledgment and Undertaking:

I have read PHA *By-Law No. 1* (Professional Historians Association Membership) and the PHA *Code of Ethics*. I understand that my application will be assessed against the criteria listed in By-Law 1.

I agree to support the objects of the PHA to which I am applying and to be bound by its rules, regulations, by-laws and Code of Ethics.

I acknowledge that any certificate issued in respect of my accreditation by a PHA remains at all times the property of that PHA and, in the event of my membership terminating, I undertake not to display or cite that certificate as a credential.

I acknowledge that my application is subject to determination by the PHA, which also reserves the right to determine my category of membership.

I am aware that I may appeal to Professional Historians Australia if I am not satisfied with the outcome of my membership application.

Signature Date

For information on membership activities, fees and benefits, contact or go to the website of the PHA you wish to join. Payment should not be made until your application has been determined.

**Email or post this form to relevant state/territory association. See over for contact addresses.**

*You should receive an acknowledgment. If you do not, please contact the PHA.*

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| Professional Historians Association (NSW & ACT) Inc.,GPO Box 2437, SYDNEY, NSW 2001 | phanswmembershipofficer@gmail.com |
| Professional Historians Association (NT) Inc.,PO Box U517, Charles Darwin University, NT 0815 | ntresearchservices@yahoo.com.au |
| Professional Historians Association (Qld) Inc. PO Box 4054, ST LUCIA SOUTH, QLD 4067 | membership@qldhistorians.org.au |
| Professional Historians Association (SA) Inc.,PO Box 3345, Rundle Mall, ADELAIDE, SA 5000 | donovanassociates@bigpond.com |
| Professional Historians Association (VIC & TAS) Inc.,PO Box 1223, CARLTON, VIC 3053 | Apply directly to PHA (Vic& Tas) via <https://phavic.wildapricot.org/> |
| Professional Historians Association (WA) Inc.,PO Box 8381, Perth Business Centre, PERTH, WA 6849 | info@professionalhistorianswa.org.au |

*PHAs aim to finalise membership applications with 6 weeks of receiving all required information.*